



**West Park Station**  
 Atten: General Manager  
 17105 Lorain Avenue  
 Cleveland, OH 44111

date \_\_\_\_\_

Name \_\_\_\_\_ Birth day \_\_\_\_\_

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Social security # \_\_\_\_\_ Phone \_\_\_\_\_ Phone \_\_\_\_\_

Email address \_\_\_\_\_

Position interested in \_\_\_\_\_ Salary desired \$ \_\_\_\_\_

What prompted you to apply with us:  Walk/Drive-By  Ad: Which one? \_\_\_\_\_

Referral: Who? \_\_\_\_\_  Other \_\_\_\_\_

Date you can start \_\_\_\_\_ Do you have reliable transportation?  YES  NO

Do you have any felony convictions?  YES  NO Explain \_\_\_\_\_

Are you currently employed?  YES  NO Can we contact your employer?  YES  NO

Why leaving/left? \_\_\_\_\_

**Employment Information** *(list most recent first)*

dates worked	name, address, phone # of employer	position	salary	reason for leaving

**Education**

school	name, location	years attended	graduate? degree?	what studied?
High School				
College				
Trade/Military/ Other				

**What is your availability?**

MON	TUES	WED	THURS	FRI	SAT	SUN

Tell us something about yourself \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What are some of your most valuable experiences that will contribute to this organization? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Where do you see yourself in 2 years? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name some appealing qualities you've seen in companies you've worked \_\_\_\_\_  
...in a boss: \_\_\_\_\_  
...in a colleague: \_\_\_\_\_

What do you do with your free time? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**References**

name	address, phone #	relationship	years known

**Verification/Authorization**

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and the references and employers listed above, as well as professional background agencies, to give you any and all information concerning my previous employment and any pertinent information that may have, personal or otherwise, and release the company from all liability for an damage that may result from utilization of such information."

**DATE** \_\_\_\_\_ **SIGNATURE** \_\_\_\_\_

WPS NOTES (DO NOT WRITE)
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